



*Bella Maria*

P.O. Box 639, Bogart, Georgia 30622  
(706) 543-4144 (Athens), 485-4299 (Oconee), 543-4174 (Fax)  
Website: www.bellamaria.us E-mail: info@bellamaria.us

Natural Stone Fabrication, Ceramic & Porcelain Tile,  
European Style Windows & Doors, Fixtures & Appliances

**Bella Maria, Inc.**  
**Application for Employment**  
(Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of an essential job function.

Date: \_\_\_\_\_

**I. Personal Information**

\_\_\_\_\_  
Name: Last First  
Middle

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
Permanent Address (if different than above)

\_\_\_\_\_  
Social Security # Telephone #  
Cell#

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid drivers license, birth certificate, Green Card, etc) within 3 days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position Applied For:  
\_\_\_\_\_

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

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2. Do you have any relatives who are presently (or have formerly been) employed by this Company?

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3. How were you referred to this Company? \_\_\_\_\_

4. Have you ever been convicted of a felony?    \_\_\_Yes    \_\_\_No  
If yes please explain:

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## II.    **Employment History**

Note: Use a separate sheet to list additional employers, if necessary. We will contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for exclusion. Please Start with most recent employer:

1. \_\_\_\_\_

Employers Name

Address & Phone #

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Reason for Leaving

Supervisor Name

May we contact this employer?    \_\_\_Yes    \_\_\_No    If no please explain:

Employed from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

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**2.** \_\_\_\_\_

Employers Name	Address & Phone #
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Reason for Leaving	Supervisor Name
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May we contact this employer?    \_\_\_Yes    \_\_\_No    If no please explain:

Employed from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

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**3.** \_\_\_\_\_

Employers Name	Address & Phone #
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Reason for Leaving	Supervisor Name
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May we contact this employer?    \_\_\_Yes    \_\_\_No    If no please explain:

Employed from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

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**III. Work Availability**

1. If your application receives favorable consideration, when will you be available to begin work?

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2. Do you have any objections to working overtime?  
 Yes       No

3. Can you work overtime without prior notice?  
 Yes       No

4. Can you work on Saturday?  
 Yes       No

5. Can you work on Sunday?  
 Yes       No

6. Can you travel if required by this position?  
 Yes       No

**IV. Educational History**

\_\_\_\_\_ Did you graduate?  Yes       No

High School      City, State

\_\_\_\_\_ City State  
College/Trade School

Did you receive a degree?       Yes       No      If so, in  
What? \_\_\_\_\_

**V. Salary/Hourly Rate Requirements**

If your application receives favorable consideration, what salary/hourly rate would you require?

\_\_\_\_\_ per \_\_\_\_\_

All of the above information is true and I authorize Bella Maria, Inc. to check my work history in order to consider this application for employment.

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**Signature**

**Date**